

MEMORANDUM

FROM: Kevin Suiter, IACS Fine Arts Coordinator
DATE: March 4, 2016
RE: Copyright Compliance for Music Entries

This memo is to clarify the IACS requirements for students/schools entered in music events at the state academic meets. This clarification is necessary due to the following:

1. The AACS National Competition Manual guidelines were updated, reprinted, and released to schools last summer as they are every five years. Shortly thereafter, requirement on the number of originals needed for music events was changed. Beyond that, conflicting information regarding that change was then sent out via email from the national office, causing even more confusion for schools and state coordinators.
2. In light of changes in the national requirements, the State Board and IACS coordinators made a change to the state requirements that were intended to be helpful for students in Indiana. Instead of providing clarity, this did little more than create more confusion.

Because the wording in both the national and state manuals are deficient in providing clarity for every scenario a participant may encounter, we are officially adopting the following guidelines derived from the California Music Educators Association. The new guidelines for the number of originals required at IACS competitions are outlined on the next page.

It should be noted that in all event categories, these guidelines will require no more originals than were previously announced, and in some cases less. The bottom line is that there is no need to purchase more originals than are needed for the actual performance.

We do sincerely apologize for the additional expense some may have gone to in an effort to comply with printed guidelines. It was never our intent to cause additional expense for schools or students by requiring the number of originals as stated, but simply to comply with copyright law.

If you have any questions, please feel free to call me at 317-253-0649 (school number) or send me an email at pksuiter@colonialindy.org.

Respectfully,

Kevin Suiter, D.M.A.
IACS Fine Arts Director

IACS COPYRIGHT COMPLIANCE FOR MUSIC ENTRIES

1. All music participants and accompanists are to perform from legal scores which they will need to present to the judges as proof of purchase. That being the case, the participant may then play from an emergency copy of the original since the original will be in the possession of the judges and not available to the performer.
 - a. “Permissible Uses: Emergency copying to replace purchased copies which for any reason are not available for an imminent performance provided purchased replacement copies shall be substituted in due course” (*Music Library Association Guidelines*, April 1976).
 - b. Click [here](#) for further information on what constitutes legal copies in an educational setting.
2. **Three originals** must be provided at all choral/vocal group events for adjudication purposes.
3. **One conductor’s score** and two emergency copies for adjudication purposes are required for band entries. The conductor may use the original during the performance.
4. Contestants in individual or solo competition categories (vocal or instrumental) will need **one original** of each selection of music performed for the judges to reference. If the contestant is accompanied, **two originals** are required. The student may play from an emergency copy of the original if memorization is not required.
5. Copies without an original present can only be used with the express permission from the publisher holding the copyright. Such permission must be included on each copy.
6. Judges are instructed to judge for comments only if legal scores are not presented by the participant.

SECURING ORIGINAL SCORES

- If cost is an issue, contact other directors and ask if you could borrow scores.
- Go to www.jwpepper.com to find out if there are scores to your music available for purchase. This is the simplest way to get scores if they are available and you have the finances to pay for them. If for any reason your purchased scores do not arrive on time, you must present an official document from the place you ordered (not a screenshot) before the judges can use copied scores. Bottom line: Order early!
- If J.W. Pepper doesn’t have scores available for sale (Permanently Out of Print Music), they may have enough information on the website to find out who the latest publishers were. J.W. Pepper also has many representatives that are able to help you by phone (800-345-6296) with publisher issues.
- Permission to copy out-of-print scores for the purpose of adjudication is often given by the publisher for minimal cost or free. Documentation should be attached to the music submitted to the judges.
- Below are a couple of publisher websites that will help you with legally photocopying scores. Both have acquired some of the older publishers, so be sure to check with them if you are using music by a publisher that may now be owned by them:
 - Hal Leonard Publishing: www.halleonard.com. Top Right corner of home page click Copyright, on left mid-page click Permission to photocopy for adjudication. Follow instructions exactly.
 - Alfred Publishing: www.alfred.com. Bottom of home page click Licensing Requests, Create an account, login, new Festival Permissions. Follow instructions exactly.